

Minutes of the meeting of the Executive Committee ANMA	Participants: Mist Thorkelsdottir Markus Utrio Sven Landh Henrik Sveidahl Eirik Birkeland Bertel Krarup (from lunch – case 6 and 8) og Marianne Jacobsen (from lunch - case 6) Ingeborg Harsten (reporter)
Date: 19th September 2008 10.00 -15.00	
Location: Rythmic Music Conservatory Copenhagen	

Henrik Sveidahl welcomed the participants and invited them to a guided tour around the conservatory and also a visit to the new opera building after lunch. Eirik Birkeland then presented the proposed agenda as follows:

- Economy – ANMA budget
- Economic support towards creating web-pages: Guidelines for good practice within the NORDIC collaboration for international co-ordinators
- Statutes – revision
- Suggestion for CREDO
- ANMA's web-pages
- Preparation for the meeting/conference in Copenhagen 4/5/6.02.2009
- Preparation for the meeting AEC in Aarhus 6.11.2008
- Orkester Norden

The proposed agenda was approved.

### **1) Economy – ANMA budget**

Ingeborg Harsten gave a report on the status of the 2008 budget. The final account from Iceland was not yet available. Until we have this result it is not possible to obtain the total economy for the organisation and make a specific budget for next year (2009). We hope that we will have a complete account at the next meeting in February 2009.

In the following discussion attention was drawn to two aspects: there is no point in ANMA having a large bank holding. The Executive Committee needs a budget that balances between income (membership fees) and expenses – which means enough to cover the administrative costs for running the organisation (travelling and meeting expenses, costs incurred by the Executive

Committee and overhead-costs). These overhead-costs must be specified when we present the budget at the Annual Meeting in 2009.

## **2) Economic support towards creating web-pages:**

(Guidelines for good practice within the NORDIC collaboration for international coordinators)

The project was well argued and the Executive Committee supported the idea. However, before it can be accepted, we require a more specified budget. We also want the group to discuss how web-sites can be linked to ANMA's web-side.

The secretary will refer this matter to Knut Myhre, and ask for a paper to be prepared for the next meeting in Aarhus.

## **3) Statutes – revision**

Under this item a revision of § 6 was proposed. This proposal was approved by the Executive Committee. After the revision it will read as follows:

*§ 6. Travelling and living expenses incurred in connection with the association's meetings are met by the member representatives' institutions. Other expenses will be covered from members' participation fees.*

*6.1. A membership fee is paid by each member institution to cover the costs incurred by the General Secretariat and the Working Committee.*

*6.2. The amount of the membership fee is determined on a yearly basis at the Annual Meeting.*

*6.3. The fee for observers is also determined on a yearly basis at the Annual Meeting.*

Before the revision it read:

§ 6 The travel and living expenses incurred during Association meetings are met by the institution represented by the member; all the other meeting expenses are covered by the music academy hosting the Annual Meeting.

6.1 A membership fee is paid by each member institution to cover the costs incurred by the General Secretariat and the Working Committee.

6.2 The size of this membership fee is fixed for one year at a time at the Annual Meeting.

6.3 The size of the observer fee is fixed for one year at a time at the Annual Meeting.

## **4) Suggestion for CREDO**

Eirik Birkeland had formulated some points which had been sent out in advance. The proposal was discussed and approved with some comments. The discussion also revealed that work with formulating a CREDO requires us to look at the present formulation in the Statutes. The Secretary General will present a final proposal for the CREDO and a new formulation in the Statutes (if necessary) at the meeting in Aarhus.

## **5) ANMA's web-pages**

Eirik Birkeland gave an account of the work with establishing a new web-side and presented some ideas. He also apologised that the work with the new web-side had been delayed. This was primarily due to technical problems. The type of information content and the style of the web-side was discussed. Birkeland hoped to be able to present a complete web-side at the next meeting.

## 6) Preparation for the meeting/conference in Copenhagen 4–6 February 2009

Under this item Bertel Krarup and Marianne Jacobsen, Royal Danish Academy of Music (DKDM) joined the meeting. The following points were discussed:

- what topics should be addressed?
- the target group – who should participate?
- how to organize the conference?
- responsibility for holding/arranging the conference?

The conclusion; content/matter – form:

PARTICIPANTS	4 February	5 February	6 February General Assembly
Leadership/members (rectors)	X	x	x
International coordinators 1-2 from each institution	X		
Invited speakers will open a discussion on music and research		x	

Responsibility:

The Royal Danish Academy of Music, Copenhagen (DKDM), will be responsible for the practical arrangements (hotel reservations, conference facilities, catering ...), and will make a calculation of the total costs. The secretary will be consulted before the participation fee is decided upon.

The group of international coordinators will be asked to formulate relevant topics for the first day. These they can discuss in their planned meeting in Latvia in October. The proposals will then be presented in Aarhus at the next meeting of the Executive Committee. Marianne Jacobsen will keep all the coordinators informed about the conference.

The General Secretary will propose topics/speakers for the second day (research and artistic work) and present these at the next meeting.

The secretary will inform the members about the conference and present / circulate a preliminary programme as soon as possible.

## 7) Preparation for ANMA in Aarhus 6 November 2008

Preliminary agenda:

- ANMA budget
- Economic support towards creating web-pages
- Suggestion for CREDO (revision of STATUTES?)
- Preparation for the meeting/conference in Copenhagen 4-6 February 2009

The meeting: 1200-1500 (before the AEC-meeting in Aarhus)

The secretary will be responsible for arranging a meeting room.

## 8) Orkester Norden

There were 2 different questions to be discussed:

- Financial support/funding from the Nordisk Ministerråd
- How to assure quality of participation (as a student) in the orchestra? What criteria should be used for accreditation, and how do we (the Nordic conservatories) transfer accreditation?

1) Finance

Eirik Birkeland presented a proposal for a letter to the Nordisk Ministerråd, formulated by Katrine Ganer Skaug (leader/secretary for Orkester Norden). As a result of a change in the financial system, there would be less support from the Nordisk ministerråd. Therefore, Katrine Ganer Skaug wanted more support from ANMA to help compensate. This letter will be sent and ANMA will participate with Ganer Skaug in a meeting in Copenhagen 14 October. Betel Krarup will participate on behalf of ANMA.

2) Quality assurance and accreditation for external activity

This is an important item for discussion, and the committee agreed that we need more information as to how the ANMA institutions deal with these matters. This will be put on the agenda for the General Assembly in Aarhus.