



Minutes of the meeting of the Executive Committee ANMA

Aarhus 6.11.2008
(Det Jyske Musikkonservatorium)

Participants:

Markus Utrio
Sven Landh
Henrik Sveidahl
Eirik Birkeland
Johan Falk
Thomas Winther (in the beginning-welcome)
Ingeborg Harsten (reporter)

Rector Thomas Winther welcomed the participants and Eirik Birkeland presented the proposed agenda.

1) Economy – budget

Johan Falk presented the economy based on revision of the budget from 2007 and so far in 2008. He also went through the membership-list noting which institutions had not paid the membership fee for the last 3 years. The meeting concluded this item, and recommended the annual meeting to accept this point as follows

- membership fee for 2009 will be held at the same level as for 2008 (decided in Ørebro)
- members who have not paid, will be contacted.
- allocation of profits will be used to cover travelling / living costs for the speakers invited to the conference in Copenhagen 5.2.09 and also some of the meeting costs. If our friends from Iceland need financial support, we will help them.
- accounts will be kept in Norwegian crowns.
- a complete budget will be prepared for the Annual Meeting in February based on comments from the members of the Executive Committee. A proposal will be sent to members before the middle of December.

2) CREDO

1.
Through collaboration ANMA promotes high standards in higher music education, artistic work and research

2.
ANMA serves as a Nordic platform for the exchange of opinions, experiences and examples of good practice for the development of joint projects and initiatives
3.
ANMA acknowledges the value of diversity between different countries and institutions
4.
ANMA acknowledges the values of (the spirit of fellowship and) democracy as well as the value of sharing a common history as close neighbours
5.
ANMA acknowledges the importance of music education from childhood to higher education and life-long learning
6.
ANMA encourages and supports collaboration and mobility among students, members of the faculty and staff members
7.
ANMA encourages its member institutions to play a proactive part in development of music culture and society within the Nordic countries as well as on the International Arena
8.
ANMA is based on respect for each student and faculty and staff members and encourages reflection and critical thinking within institutions

3) STATUTES

Statutes approved by the Annual meeting at Aarhus, 4th February 2005

§ 1

The Association of Nordic Music Academies, ANMA, is a cooperative organisation of higher music education in the Nordic countries.

Its aim to:

- stimulate and support Nordic collaboration between member institutions
- deal with questions of mutual interest with regard to the education of professionals in the field of music
- stimulate activities for developing artistic work and research

§ 2

Nordic institutions for higher music education and institutions of corresponding status and profile are eligible for ordinary membership. Ordinary members are approved by the Annual Meeting of the Association on written application.

2.1. The Association is composed of one representative of each member institution.

2.2. Each member institution appoints to the Association one representative responsible for the direction of the institution's higher education operations.

- 2.3. Members wishing to be accompanied by an expert from their own institution to handle any special items on the agenda must apply to the Working Committee for this.
- 2.4. The Association can invite outside experts to deal with special issues.
- 2.5. The Association can grant observer status to professional music education institutions, which do not represent higher education. Observer status is granted by the Annual Meeting of the Council on written application.

§3

The Annual Meeting of the Association is held before 1 March.

- 3.1. The meeting is chaired by a member of the Working Committee unless otherwise decided by the Annual Meeting. The Secretary General can not chair the meeting.
- 3.2. Association resolutions are, with the exception of amendments to the regulations (c.f. § 7), decided by a simple majority.
- 3.3. Each member has one vote. Only representatives attending the meeting can vote.
- 3.4. A written ballot must be held if so requested by a member.
- 3.5. Institutions with observer status have the right to attend and to speak at the Annual Meeting, but no to vote.

§ 4

The Association of Music Academies elects a Secretary General who is closely connected with a member institution of the Association. The secretary general is elected for a period of three years and may be re-elected once.

- 4.1. The Secretary General takes the minutes at all the meetings. The minutes are sent to all the member institutions.
- 4.2. The Secretary general prepares an annual financial statement on the resources administrated by him/her.
- 4.3. The Secretary General is, together with the Working Committee, responsible to the Association for ensuring that the resources are spent in accordance with the purposes for which they were granted.

§5

The Association of Music Academies appoints a working committee consisting of the Secretary General and one representative from each of the four Nordic countries. The representatives of each country themselves elect their members of the Working Committee.

- 5.1. The members of the Working Committee, who are closely connected with the member institutions of the Association, are elected for a period of two years and may be re-elected once, for special reasons accepted by the Association, twice.
- 5.2. The Working Committee is responsible for executing the tasks assigned to it by the Association, and for the preparation of matters for the Association's meetings.
- 5.3. The Working Committee constitutes itself. The Secretary General can, having reached mutual agreement with the members of the Committee, call upon one or more members of the Working Committee to prepare certain matters.

§ 6

Travelling and living expenses incurred in connection with the Association meetings are met by the member representatives' institutions. Other expenses will be covered from members' participation fee.

6.1. A membership fee is paid by each member institution to cover the costs incurred by the General Secretariat and the Working Committee.

6.2. The amount of the membership fee is determined on a yearly basis at the Annual Meeting.

6.3. The fee for observes is also determined on a yearly basis at the Annual Meeting.

§7

Proposals for amendments to the regulations must be made available to members at least twenty (20) days before the Annual Meeting. An amendment to the regulations will be made if at least 2/3 of the members attending the meeting vote in its favour.

§8

The statutes take effect on 4 February 2005

4) ANMA's WEB SIDE

Birkeland gave a report on the status of the work currently going on and encouraged the members to have a look. We receiving good constructive comments/ideas for developing these sides. All information and registration for the Annual meeting next year are included on this side. NMH estimates that the costs of preparing new web sides will amount to approximately 15-20 000 Norwegian kroner/crowns.

5) THE ANNUAL MEETING

This point was dealt in 3 parts:

The meeting with the International coordinators/rectors 4 February, and the seminar about artistic work and research on 5 February.

- We discussed themes for the session, and asked the coordinators to formulate some points they find important for the further work and submit them to us. The themes will be opened by speakers – from the group of coordinators and from the group of rectors.
- Artistic work and research. The preliminary programme was presented and we discussed names of possible speakers.
- The ordinary annual meeting. The casedocument for this meeting, including the budget for 2009, will be sent to members of the Executive committee by mid-December – for comments before distribution to the member organisations.

A finally programme for the meeting in Copenhagen will be linked to ANMA's home page and also send to member institutions by e-mail as soon as possible. We also determine the participation-fee based on the cost of the total arrangement. The

Secretary will be in contact with the administrative staff in Copenhagen for handling these questions.